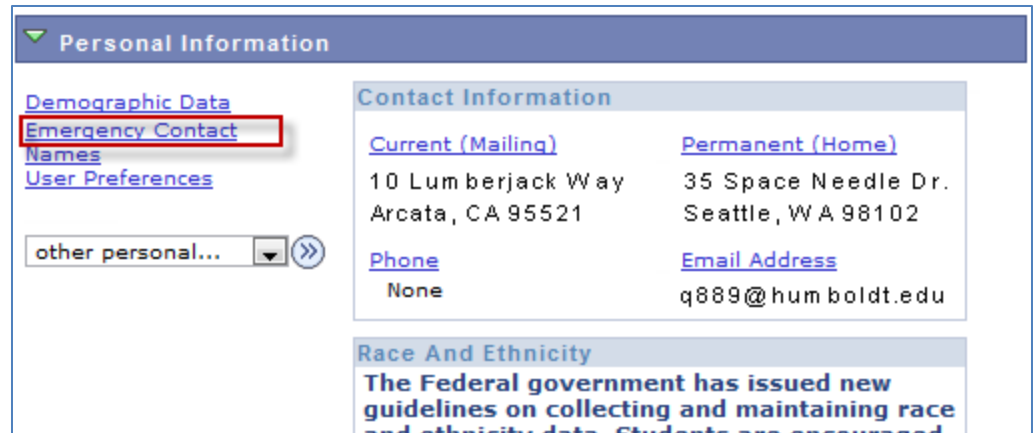


Add/Update Emergency Contact Information

Updating emergency contact information is a quick process and occurs right in the Student Center. To complete this process please follow the steps below. Remember, not only is having an emergency contact on file important, it is required if plan on taking part in an HSU field trip.

1. Log into your Student Center | <http://humboldt.edu/studentcenter>

2. In the Personal Information section of your Student Center choose the "Emergency Contact" link.



Personal Information

[Demographic Data](#)
[Emergency Contact](#)
[Names](#)
[User Preferences](#)

other personal... ▾ >>

Contact Information

Current (Mailing)	Permanent (Home)
10 Lumberjack Way Arcata, CA 95521	35 Space Needle Dr. Seattle, WA 98102
Phone None	Email Address q889@humboldt.edu

Race And Ethnicity
 The Federal government has issued new guidelines on collecting and maintaining race and ethnicity data. Students are encouraged

3. Select "Add An Emergency Contact"

ADD AN EMERGENCY CONTACT

4. Enter the required information and save when finished. Remember, you may return to this screen to edit/update your emergency contact information at any time.



Emergency Contacts

Emergency Contact Detail

*Contact Name: **Type your contact's name**

*Relationship: **Select Relationship**

Same Address as Individual
 Same Phone as Individual

Contact Address

Country: United States
 Address: 1529 Main Street
 Phoenix, AZ 85001
 United States **Add/Edit Address**

Contact Phone

Phone: **Add Phone Number**

Other Telephone Numbers

*Phone Type	Phone Number

ADD A PHONE NUMBER

SAVE **Be sure to save**

[Return to Emergency Contacts](#)